

Health and Safety Advisor

Grade

E

Contract Type

Regional Worker

Head of Health and Safety



Health and Safety Manager - Construction



Health and Safety Advisor

Department

Corporate Services → Health and Safety

Role Overview

To support the Health and Safety Manager (Construction) in providing construction related H&S advice to the Asset Management departments.

To provide assurance to the business on its compliance with the Construction Design and Management Regulations (CDM).

RESPONSIBILITIES

- Undertake a programme of assurance visits and inspections on construction related projects within the Asset Management department
- Review, comment and advise on the standard of Construction Phase Plans prior to projects being started
- Attend where required; Pre-Start Meetings, Project Progress Meetings, Contractor Performance Meetings, Close-down Meetings, Team Meetings, and any other meetings relevant to the role
- Advise and assist with the completion of contractors' competency framework
- Where required, advice and assist with the development of Pre-Construction Information documents
- Assist the H&S Manager (Construction) with the completion of the monthly H&S reports
- Maintain positive and effective working relationships with departments and contractors; to enable effective communication, problem-solving and a supportive response to provide assurance that robust Health and Safety arrangements are in place
- Support the H&S Trainer with delivery of the YHG H&S Training Programme
- Promote awareness of Health and Safety in the workplace via active partnership working with colleagues and others who may be affected by Group activity
- Undertake additional duties appropriate to the role and/or grade.

Our values



Honest & Reliable

We are authentic, open and dependable; and we do what we say we'll do.



Caring

We show kindness and consideration to our customers and each other.



Respectful & Fair

We listen to people, and strive for equity and inclusivity in all that we do.

Through our **passion** for housing, more **people** have a **safe** place to call **home**

STRENGTHS

- ✓ Knowledge of Asset Investment, Compliance and Repairs programmes
- ✓ Strong interpersonal skills including an ability to interact and influence effectively at all levels within the organisation
- ✓ Ability to maintain strong working relationships with departments and contractors
- ✓ An ability to think proactively, making a significant contribution to the development of Group Health and Safety procedures and processes
- ✓ Experience of working effectively with outside agencies e.g. Health & Safety Executive, local authorities, fire service and insurance companies
- ✓ Be able to adapt to continuous business and operational change

ESSENTIAL REQUIREMENTS

- ✓ NEBOSH Construction Certificate
- ✓ Full UK Driving License and use of a vehicle
- ✓ Sound knowledge of current health and safety legislation
- ✓ Practical knowledge on Construction Health and Safety operations
- ✓ To be within reasonable driving distance to cover the North West, Staffordshire and occasionally Yorkshire regions
- ✓ Experience of working in an advisory capacity and providing health and safety support

BENEFICIAL TO THE ROLE

- ✓ Higher Level H&S Qualification such as NEBOSH Diploma or NVQ Level 6 equivalent
- ✓ Knowledge of Social Housing requirements
- ✓ Background in a similar role supporting Asset Management teams
- ✓ Knowledge/Understanding of Building Safety Act 2022