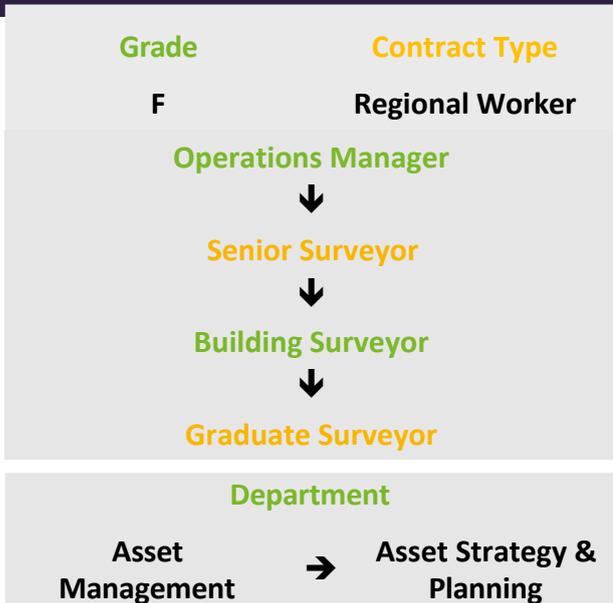


Building Surveyor



Role Overview

Deliver cost effective and efficient local based property management services, including the management, design, construction, maintenance, repair and refurbishment of Your Housing Group's domestic and commercial properties.

This role is subject to a basic DBS check

RESPONSIBILITIES

- Take responsibility for the delivery and management of an efficient and effective building surveying service. This includes undertaking building surveys of vacant and occupied properties to identify defects, produce specifications and schedules of work.
- Support the Senior Surveyor with the effective management of contractors and suppliers, ensuring that repair & maintenance items are undertaken to the correct specification, the right quality on budget and within the required timescales.
- Provide advice and recommendations to support the management of contractors and suppliers, including resolving contract disputes, cost and value management, planning applications, boundary disputes, regulatory compliance and completed works.
- Ensure buildings and works conform to the relevant regulations and technical standards
- Effectively manage risk, identify, and report any issues/breaches relation to health & safety and to actively promote a safe working environment for all
- Work proactively to minimise complaints in the first instance. Carry out Inspections on behalf of the Complaints Resolution Team, which will involve providing a scope of works to resolve the complaint, working closely with contractors to stop complaints escalating and post inspecting on completion. Handling insurance and disrepair claims with expert witness statements and preparation of specifications for remedial works

Our values

<p>Honest & Reliable</p> <p>We are authentic, open and dependable; and we do what we say we'll do.</p>	<p>Caring</p> <p>We show kindness and consideration to our customers and each other.</p>	<p>Respectful & Fair</p> <p>We listen to people, and strive for equity and inclusivity in all that we do.</p>
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STRENGTHS

- ✓ Excellent, planning, coordinating and organisational skills able to manage time and prioritise work accordingly
- ✓ Strong interpersonal communication skills
- ✓ Can do attitude focused on service improvement and value for money
- ✓ Commercial awareness to understand how this role supports delivery of YHG objectives
- ✓ Proficient in the use of IT systems
- ✓ Ability to be effective in a quickly changing environment, and effectively solve problems

ESSENTIAL REQUIREMENTS

- ✓ Good appreciation of professional and project-based building surveying matters
- ✓ Good understanding and management of compliance, health safety and risk
- ✓ Relevant technical qualification (or working towards) e.g. RICS or CIOB, accredited HND or degree level qualification
- ✓ Knowledge of building legislation and maintenance management best practice
- ✓ Track record of working with a wide range of partners and stakeholders to achieve business results

BENEFICIAL TO THE ROLE

- ✓ Experience of analysing management Information to identify improvements required
- ✓ Experience of supporting the management or delivery of asset maintenance contracts
- ✓ Awareness of the requirements and regulations facing social housing providers relating to asset management
- ✓ Full UK Driving Licence & use of a vehicle

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