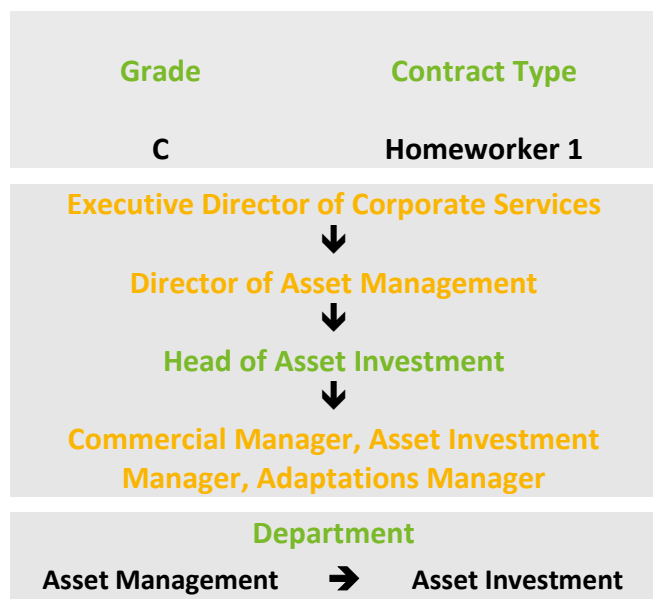


Head of Asset Investment



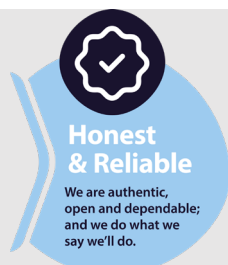
Role Overview

Lead Your Housing Group's c. £40m per annum property investment plan from design to contract completion. Manage the team to lead contractors to deliver the programme of works to a high standard within budget and timescales.

RESPONSIBILITIES

- Lead and co-ordinate the delivery of YHG's annual c.£40M property investment works programme, inclusive of planned investment, capital compliance, cyclical investment, and adaptations, to ensure statutory obligations and regulatory undertakings are met.
- Lead on the effective management of the property investment contractors and suppliers ensuring that maintenance and reinvestment projects are delivered to a high quality, on time and within budget.
- Lead the financial contractual arrangements with external contractors and preparation of interim and final accounts.
- Making high level decisions and resolving major contractual claims allowing for the settlement of final accounts.
- Meet all relevant Board and Committee Key Performance Indicators with a particular focus on Customer Satisfaction.
- Lead on the procurement of planned, compliance, major projects, and the adaptations service contractors to ensure maximum value for money, minimum exposure to risk and a collaborative approach with contractors.
- Actively contribute to the development and design of component replacement specifications that ensure YHG stock remains fit for the future.
- Deliver a programme of works to ensure all properties meet a minimum EPC C rating by 2029.
- Undertake additional duties appropriate to the role and/or grade.

Our values



Creating more places for people to thrive and be recognised as a sector leading landlord

STRENGTHS

- Experience of analysing management information to identify improvements required.
- Demonstrable ability to effectively engage with business stakeholders within the organisation.
- Clear and articulate communication skills, both written & verbal.
- Excellent IT skills with proficiency in Microsoft Office.
- Ability to work autonomously with minimal supervision.
- Excellent relationship building skills.

ESSENTIAL REQUIREMENTS

- ✓ Building related Degree standard or equivalent qualification/experience.
- ✓ Experience of leading and managing property services teams to high levels of performance.
- ✓ Knowledge and track record in investment planning and delivering investment programmes.
- ✓ Good understanding and management of compliance, health safety and risk.
- ✓ Ability to build solid working relationships, with the ability to influence at all levels.
- ✓ Commercial management experience and understanding of construction contracts and procurement methods.

BENEFICIAL TO THE ROLE

- Experience within the Social Housing Sector
- Awareness of the requirements and regulations facing social housing providers within asset management.
- Professional qualification in a housing specialism or equivalent qualification/experience
- Recognised Health & Safety qualification
- Full UK Driving License and Use of own vehicle

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