

Building Safety Manager



Role Overview

Support the Head of Compliance and Building Safety in ensuring YHG meets or exceeds regulatory and legislative requirements under key legislation (Building Safety Act/Fire Safety Act).

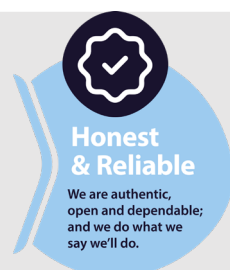
Act as the named Building Safety Manager for HRBs and lead on Safety Case development and Golden Thread compliance.

This role is subject to a basic DBS Check

RESPONSIBILITIES

- Oversee and promote safety in accordance with relevant Building and Fire Safety legislation and regulations, across High-Rise and complex buildings.
- Ensure adherence to the Group's policies and procedures, ensuring compliance and successful management of our buildings, overseeing risk management, and prioritising tasks effectively.
- Lead development of Safety Case Reports and maintain digital records in line with regulatory requirements, ensuring the Golden Thread of information is demonstrable and accessible.
- Ownership of risk mitigation, monitoring, and driving closure of remedial actions, and producing regular reports to update the wider organisation providing assurance on the status of resident and building safety.
- Review and implementation of fire evacuation strategies for buildings within the scope of this role, develop and propose long term solutions for the effective management of the buildings ensuring buildings remain safe.
- Complete regular site visits ensuring an effective on-site presence, undertaking building inspections, providing colleagues with the necessary technical support/assurance that safety measures are being effectively managed.
- Manage the contractual and operational relationship with YHG's providers of Assistance Guards. Ensure that where provided within our buildings, this is correctly resourced, trained and inducted to scheme, and are effectively managed including Audits of servicing/maintenance activity, and on-site fire safety documentation.
- Ensure we meet or exceed quality standards and regulatory requirements by maintaining all relevant documentation to the required standards at both the organisation and premises level.
- Work collaboratively with colleagues to be a point of escalation and consultation, advising on building safety matters, whilst maximising safety to residents sharing information appropriately to support and promote our pro-active approach to building safety.
- Lead contact for residents, supporting delivery of the Resident Engagement Strategy and ensuring consultation on building safety works to ensure customers are listened to, adequately informed and to ensure residents to have the ability to influence our service.
- Work collaboratively with internal teams (Assets, Housing Management, Compliance, Major Projects) and external bodies (e.g., Fire & Rescue Services, Building Safety Regulator) to promote proactive building safety.

Our values



- Work with Learning & Development to review and deliver training to colleagues, supporting their understanding of building safety responsibilities and maintaining competency, engaging with professional networks and benchmark against other housing providers to support continuous improvement.
- Maintain competency by attending CPD courses and be proactive in your approach to be up to date with legislation, guidance, and best practice to advise the Group on future changes to legislation.
- Ensure the overall safety (incl. fire safety) of our buildings and undertake additional duties appropriate to the role and/or grade for example ensuring the overall safety of other complex buildings as required.

STRENGTHS

- ✓ Strong interpersonal communication and IT skills
- ✓ Can do attitude focused on service improvement and value for money
- ✓ Ability to be effective in a quickly changing environment
- ✓ effectively solve problems
- ✓ Commercial awareness to understand how this role supports delivery of YHG objectives
- ✓ Proven planning, coordinating and organisational skills
- ✓ Able to communicate complex, technical information to non-technical customers and colleagues

ESSENTIAL REQUIREMENTS

- ✓ Demonstrable knowledge of current legislation i.e. RRFSA/Building Safety Act/Fire Safety Act/NFCC Specialised Housing to translate this into proactive plans
- ✓ Technical knowledge relating to building safety (i.e. fire safety, construction etc.)
- ✓ Leadership skills in emergency situations
- ✓ Experience of developing and maintaining complex reports (i.e. Building Safety Case Reports)
- ✓ Ability to manage a range of building safety issues across HRBs and Priority Buildings
- ✓ Knowledge of building construction, maintenance and compliance functions including management/delivery of servicing and maintenance programs
- ✓ Experience managing building risk and safety in a property management role
- ✓ Experience of working with external bodies i.e. Building Safety Regulator/FRS
- ✓ Experience delivering excellent customer care and valuing diversity and engaging with customers

BENEFICIAL TO THE ROLE

- Experience of surveying/auditing residential buildings
- Experience of managing evacuation strategies and drills, working with vulnerable residents
- Experience with digital compliance platforms or asset management systems (e.g., Keystone, Orchard, C365).
- Experience of Project and Contract Management
- Educated to Degree level or equivalent in the Built environment or in Health and Safety/Facilities Management
- Qualifications such as Level 6 Diploma in Building Safety Management/NEBOSH general Certificate/Fire Safety Certificate or equivalent
- Professional membership/qualification – i.e. Chartered Membership of CIH or CIOB, full professional membership of IFSM/IFE/CIOB/RICS/CIBSE

 yourhousinggroup.co.uk

 [your-housing-group](https://www.linkedin.com/company/your-housing-group)

 [@yourhousing](https://www.facebook.com/yourhousing)

 YHGTV

 [yourhousinggroup](https://www.instagram.com/yourhousinggroup)

 [@Your_Housing](https://twitter.com/Your_Housing)

