

# **Grounds Maintenance Operative**



# RESPONSIBILITIES

- Undertaking grounds maintenance and horticultural related tasks on Estates and Schemes to YHG specifications
  and agreed timescales.
- Carrying out grass cutting, shrub pruning, weed control and removing litter, as per the specification along with
  responsive ad-hoc estate work as required e.g. fly tip removal as required.
- To conduct high-quality landscape maintenance and improvement works to plans and schedules, as instructed by Supervisor and management team.
- Ensure that all reporting and recording procedures are followed; records are kept accurately and returned promptly as required.
- Ensure all machinery, tools and equipment are maintained in good and safe working order.
- Ensure all work sites are maintained to a high safety standard for staff, customers and the general public and that all works undertaken are in accordance with risk assessments and Fix360 policies and procedures.



- Be responsible for the security of the equipment whilst on site.
- Act professionally, representing YHG, and dealing with customer enquries while on site.
- Removing flytipping from YHG estates and assisting the clearance and cleaning team in emptying/cleaning void
  properties and tidying void gardens so they meet the void standards.
- Undertake additional duties appropriate to the role and/or grade.

# **STRENGTHS**

- Knowledge of the landscape and/or horticultural sectors and industry best practices
- The ability to demonstrate great teamwork
- Clear and articulate communication skills, both written & verbal

# ESSENTIAL REQUIREMENTS

- Experience of working in the landscape and/or horticultural sectors
- A good understanding of health and safety, and experience of following risk assessment and being vigilant to potential hazards
- ✓ Full UK driving license

- Open minded attitude; happy to help with a wide variety of ad hoc tasks
- Ability to work autonomously with minimal supervision
- Excellent relationship building skills
- Proven excellent customer service skills
- Experience in use of powered landscaping equipment
- Ability to work as part of a team

# **BENEFICIAL TO THE ROLE**

- ✓ Full UK Driving License & use of a vehicle
- ✓ PA1 & PA6 Certificates
- Recognised industry training e.g., Lantra
- PAI & PAB Certificates
- NVQ Level 2 in Amenity Horticulture or equivalent

Social Housing experience

Grounds maintenance/cleaning experience

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