ROLE PROFILE

Electrician

Contract Type Regional worker

Director of Assets
↓
Head of Repairs & Maintenance
↓
Contract Manager
↓
Responsive Repairs Team - Electrician

Department

R & M → Responsive Repairs

Role Overview

Working as part of the Electrical team; undertake the inspection, testing, certification and associated remedial works within both void and occupied domestic and commercial properties.
Undertake planned and reactive electrical work on maintenance, major and minor construction work, ensuring all work undertaken is completed, ensuring safety providing excellent customer satisfaction, striving for first time-fix.

This post is subject to a BASIC DBS check.

RESPONSIBILITIES

- Ensure that properties remain safe and compliant by completing Electrical Installation Condition Reports and associated remedial works in line with BS: 7671, as amended, and best practice guides.
- Work alongside the day-to-day responsive repairs team to meet business needs.
- Achieve first-time-fix by effectively locating, diagnosing, and rectifying faults within strict timescales, reporting Supervisors problematic or contentious issues.
- Undertake and complete work as directed by your line manager, supervisor or scheduler, e.g. renewal of consumer units, installation of new circuitry and additions/alterations to existing circuits, electrical condition reporting.
- Always adhere to safe systems of work, fully complying with all Group policies and procedures and Health & Safety Legislation.
- Efficiently and effectively organise tasks, ensuring liaison with customers, colleagues, other trades, and sub-contractors / suppliers as necessary to complete the tasks profitably and to a high standard.
- Ensure all IT devices and paperwork are completed and updated in line with instructions and procedures, completing collection orders and providing all delivery notes to the Supervisors.
- Comply fully with all agreed working practices and processes for completing tasks and ensure that all job-related information is provided in accordance with required timescales and standards.
- Assist line manager with the maintenance of vehicles, tools, equipment, and material stocks to ensure that all legal and audit obligations are fully complied with in accordance with the company's policies and procedures.

Our values



STRENGTHS

- ✓ Ability to undertake electrical system fault finding repairs and installations
- ✓ Ability to use own skills and initiative to make sound commercial and customer focused decisions.
- ✓ Strong organisational skills
- ✓ Ability to work alone and as part of a team

ESSENTIAL REQUIREMENTS

- ✓ Experience in completing and delivering response repairs and maintenance works
- ✓ Experience in testing and inspection
- ✓ Appropriate trade qualifications (NVQ / City and Guilds or equivalent)
- ✓ City and Guilds 2391 testing qualification or equivalent
- ✓ Knowledge and training of BS5839 for fire detection
- ✓ Full UK driving license

BENEFICIAL TO THE ROLE

- ✓ Able to use Technology such as mobile phones and PDAs.
- ✓ Experience and knowledge of using Key Performance indicators
- ✓ Proficient in the use of Microsoft office applications
- ✓ Social Housing experience