

ROLE PROFILE

Clearance & Cleaning Operative

Grade

Fix360

Contract Type

Fixed Location

Head of Repairs & Maintenance



Contracts Manager



Clearance & Cleaning Operative



No Direct Reports

Department

Fix360 voids



Fix360 Voids

Role Overview

Working as part of a small team or individually across a specified geographical area, maintaining safe systems of work at all times, carry out property clearance work and low maintenance gardening works to specifically identified Your Housing Group owned properties to an agreed specification and timescale.

This role will require driving a company vehicle to various locations

RESPONSIBILITIES

- Ensure the health, safety and wellbeing of staff, tenants and the public Health & Safety (H&S) is first priority.
 - Adhere to, implement, embed and maintain, safe systems of work at all times, in line with the Health & Safety at Work Act (HSAW) 1974.
- Undertake Risk Assessments and ensure a safe working environment at all times through H&S packs, tool box talks, training etc., ensuring compliance with relevant legislation – to include Health & Safety,
- Manual Handling, COSHH, waste disposal etc. Include completing checks to verify compliance including equipment audits, ensuring timely repair and service, safe use of and correct application of Personal Protective Equipment (PPE).
 - Carry out clearance work within vacant properties prior to, and/or following, repair or refurbish works being undertaken.
 - Undertake property clearance tasks to an agreed specification and timescale in a professional manner.
- Remove items of furniture and other personal possessions for disposal. Items to be removed from all
- floors including lofts and gardens onto appropriate vehicles or skips. Enter loft spaces to clear possessions, when necessary.
 - Effectively remove and dispose of all drug related paraphernalia, ensuring compliance with relevant H&S legislation.
 - Undertake horticultural practices necessary for the clearance and restoration of gardens to a manageable standard to include grass cutting and hedge trimming.

Our Values & Competencies



PASSION



PRIDE



CREATIVITY



ACCOUNTABILITY

Creating more places for people to thrive and be recognised as a sector leading landlord

- Remove and dispose of all animal fouling, ensuring compliance with relevant H&S legislation.
- Use of a variety of hand, battery, and petrol tools / equipment, to facilitate gardening clearance and restoration works.
- Responsibility for the safety and security of premises, and the safety and storing and maintaining all tools, equipment, vehicle and work documents in a safe and secure manner, submitting paperwork in a timely manner and undertaking audits, as required, to verify information.
- Work with initiative and enthusiasm, ensuring a quality, timely programme of work and appropriate communication with colleagues, showing flexibility to join and work as part of a team or individually as needed; work flexibly in alternative areas or teams and show flexibility in the approach to working hours in line with business need.
- Committed to delivering a service that is value for money and that is right first time.
- Undertake additional duties appropriate to the role and/or grade.

STRENGTHS

- ✓ People interaction skills
- ✓ Reliability, initiative, communication, organisational and team work skills
- ✓ Ability to use basic IT packages

ESSENTIAL REQUIREMENTS

- ✓ Knowledge of Manual handling techniques
- ✓ Knowledge of the Environmental cleaning sectors and industry best practice
- ✓ Proven experience of achieving high standards within time constraints
- ✓ Experience in the Environmental cleaning sectors
- ✓ Experience working in restricted, unpleasant and inclement conditions
- ✓ Experienced in the use of industrial cleaning tools and equipment
- ✓ Experience of working within a time bound environment
- ✓ GCSE Maths and English (or equivalent)
- ✓ Full UK Driving Licence

BENEFICIAL TO THE ROLE

- ✓ Relevant industry experience
- ✓ Tool and equipment maintenance skills
- ✓ PA/6 Pesticide Application
- ✓ City & Guilds Land Based Services / NPTC / Lantra machinery certification
- ✓ Treatment of commensal Rodent Certification
- ✓ Health & Safety certification